**Presentation Structure**

N.B you must include speaker notes.

**Information slide:** Put your name, candidate number and ‘Activity 2’

**Slide 1:** Introduction to the business

Include a short company background

Introduce the topic you are presenting.

**Slide 2:** Discuss the issue in more depth – explain the specific issue the business is facing and the impact this is having on the business.

**Slide 3:** Explain steps/recommendations to resolve this issue.

**Slide 4:** Explain what these steps would look like in the business context and how to implement them.

**Slide 5**: Explain how these changes would be measured and monitored.

**Slide 6:** Impact of the changes – what the company would look like after this has happened.

**Presentation Structure**

**Information slide:** Put your name, candidate number and ‘Activity 2’

**Slide 1:** Introduction to the business

Include a short company background

Introduce the topic you are presenting.

**Slide 2:** Discuss the issue in more depth – explain the specific issue the business is facing and the impact this is having on the business.

**Slide 3:** Explain steps/recommendations to resolve this issue.

**Slide 4:** Explain what these steps would look like in the business context and how to implement them.

**Slide 5**: Explain how these changes would be measured and monitored.

**Slide 6:** Impact of the changes – what the company would look like after this has happened.